

**TOWN OF HORSEHEADS
TOWN BOARD
October 23, 2019
8:00 A.M.**

The second monthly meeting of the Town Board of the Town of Horseheads was held at the above date at the Town Hall, 150 Wygant Road, Horseheads, NY 14845.

Members Present: Michael W. Edwards, Supervisor; Donald J. Fischer, Gary H. Riopko, Carl R. Lewis, Sr., and Stephen E. Wilber, Councilmen.

Others Present: Nancy Rohde, Town Clerk; John P. Mustico, Town Attorney, and Gretchen Deglau.

Supervisor Edwards called the meeting to order at 8:00 A.M. and welcomed everyone.

Resolution #145 of 2019

RESOLUTION AUTHORIZING TRANSFER OF FUNDS

Resolution by Mr. Riopko, seconded by Mr. Lewis

BE IT RESOLVED, that the Town Board hereby authorizes the bookkeeper to transfer the following funds as requested:

Budget Transfer	Debit	Credit
A1620.2 Building Equipment		\$ 7,170.00
A1620.201 Improvement		\$ 1,950.00
A9030.8 Social Security Tax		\$ 8,658.00
A9040.8 Workers' Comp	\$17,778.00	
DB5110.407 General Rep. Misc.		\$ 2,500.00
DB5110.435 General Rep. Pipes		\$10,000.00
DB5112.437 Permanent Imp.		\$11,000.00
DB9010.8 Retirement		\$ 2,450.00
DB51130.2 Machinery, Equip.	\$25,950.00	
	\$43,728.00	\$43,728.00

Resolution #146 of 2019

**RESOLUTION AUTHORIZING RECORDS DESTRUCTION REQUEST
BOOKKEEPER**

Resolution by Mr. Wilber, seconded by Mr. Fischer

10/23/2019 T.B.

BE IT RESOLVED the Town Board hereby authorizes the Bookkeeper to destroy the following records:

2009-2012 –All vouchers except fixed assets

2013 – Vouchers for half the year

2007 Bank statements for General, Trust & Agency, Highway and El Funds. Certificates of Deposit statements, check registers, time cards, quarterly tax reports, contract payments, receipts, monthly reports, and voided marriage transcript.

2011-2012 Bank statements for all funds, receipts, quarterly tax reports and check registers.

Ayes: Fischer, Riopko, Lewis, and Edwards. Nays: None.

At this portion of the meeting, the board discussed the shared service of Assessment with the Town of Big Flats.

Supervisor Edwards stated that he met with the Town Supervisor of Big Flats and they will be ending the shared assessing services as of December 31, 2019. He stated that the Town of Big Flats will be hiring the former assessor of the Town of Horseheads.

At this portion of the meeting, a motion was made by Mr. Wilber and seconded by Mr. Fischer to go into executive session at 8:03 A.M.

Ayes: Fischer, Riopko, Lewis, Wilber and Edwards. Nays: None.

As there was no action taken during executive session, a motion was made by Mr. Lewis and seconded by Mr. Wilber to reconvene at 9:14 A.M.

Ayes: Fischer, Riopko, Lewis, Wilber and Edwards. Nays: None.

As there was no further business to come before the board, a motion was made by Mr. Fischer, and seconded by Mr. Lewis to adjourn at 9:15 A.M.

Ayes: Fischer, Riopko, Lewis, Wilber and Edwards. Nays: None.

Respectfully Submitted,

Nancy Rohde, Town Clerk