

TOWN OF HORSEHEADS
TOWN BOARD
August 28, 2018
8:00 A.M.

The second monthly meeting of the Town Board of the Town of Horseheads was held at the above date at the Town Hall, 150 Wygant Road, Horseheads, NY 14845.

Members Present: Michael W. Edwards, Supervisor; Donald J. Fischer, Gary H. Riopko, Stephen E. Wilber and Carl R. Lewis, Sr., Councilman.

Others Present: Nancy Rohde, Town Clerk; John P. Mustico, Town Attorney, Gretchen Deglau, Pamela Fluent, Diane Crooker, Kristine Hurlburt, Dan Kelley, Sharron Cunningham, Jean M. Parrillo, and Barbara Lock.

Supervisor Edwards called the meeting to order at 8:00 A.M.

The first item to be discussed was the animal shelter lease with the Town. Dan Kelley spoke with regard to the Horseheads Community Animal Shelter Board. After making some visions, that they would like to see at the shelter, Dan stated that they would like to see if it would be possible to get a long-term lease.

Attorney Mustico informed the Animal Shelter Board that the maximum lease agreement could be for 5 years.

Resolution #125 of 2019

**RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE LEASE
AGREEMENT WITH HORSEHEADS COMMUNITY
ANIMAL SHELTER FOR USE OF TOWN PREMISES**

Resolution by Mr. Lewis, seconded by Mr. Fischer

WHEREAS, the Town of Horseheads has elected to close its animal shelter, as of September 1, 2016, and share services with other municipalities in providing required shelter services to dogs in the Town, and

WHEREAS, the attorney for the Town, in consult with the Town Supervisor, has negotiated a lease of the present animal shelter to a proposed entity to be called the Horseheads Community Animal Shelter, and

WHEREAS, the Town Board has duly considered the same

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Horseheads hereby authorizes the Town Supervisor to complete and execute with the Horseheads Community Animal Shelter a lease upon the terms and conditions as shown on the attached proposed lease, and be it further

RESOLVED, the lease shall be subject to petition and permissive referendum.

Ayes: Fischer, Riopko, Lewis, Wilber and Edwards. Nays: None.

08/28/2019 T.B.

At this portion of the meeting, a motion was made by Mr. Fischer, and seconded by Mr. Wilber to go into executive session at 8:27 A.M. to discuss a certain employee.

Ayes: Fischer, Riopko, Lewis, Wilber and Edwards. Nays: None.

As there was no action taken, a motion was made by Mr. Wilber and seconded by Mr. Lewis to reconvene at 8:34 A.M.

Ayes: Fischer, Riopko, Lewis, Wilber and Edwards. Nays: None.

At this portion on the meeting the Board discussed creating a temporary part-time position for the Town's bookkeeping and payroll services.

Resolution #126 of 2019

**RESOLUTION CREATING A TEMPORARY/PART-TIME POSITION
PROJECT MANAGER**

Motion by Fischer, and seconded by Mr. Lewis

WHEREAS, the Town of Horseheads has entered into a shared service agreement with the County for payroll and financial implementation and has deemed it necessary to hire a project manager to help with the execution of this agreement, and therefore

BE IT RESOLVED, that the Town Board of the Town of Horseheads be hereby authorized to create the temporary/part-time position of Project Manager.

Ayes: Fischer, Riopko, Lewis, Wilber and Edwards. Nays: None.

Resolution #127 of 2019

**RESOLUTION TO ESTABLISH SALARY OF
ANDREA FAIRCHILD – PROJECT MANAGER**

Motion by Mr. Wilber, seconded by Mr. Fischer

BE IT RESOLVED, that the Town Board of the Town of Horseheads be hereby authorizes the temporary/part-time salary of Project Manager, Andrea Fairchild. The rate is to be set at a bi-weekly rate of \$3,750.00, not to exceed a total of \$30,000.00 through December 31, 2019.

Ayes: Fischer, Riopko, Lewis, Wilber and Edwards. Nays: None.

Resolution #128 of 2019

**RESOLUTION TO AUTHORIZE SUPERVISOR TO ISSUE LETTER SUPPORTING PARK
OF THE FUTURE DEMONSTRATION PROJECT**

Resolution by Mr. Wilber, seconded by Mr. Fischer

BE IT RESOLVED, the Town Supervisor is hereby authorized to issue the following letter of support for the Park of the Future Demonstration Project:

08/28/2019 T.B.

Donald Kinsman, President of the Board of Directors
Newtown Creek Community, Inc.
54 Level Acres Drive, Lot #100B
Horseheads, NY 14845

Re: Park of the Future Demonstration Project

I am writing this letter to express the Town of Horseheads support for your proposal in response to the Park of the Future Demonstration Project funding opportunity. The Town of Horseheads and its Town Board are committed to enhancing, protecting, and promoting the health and well-being of its residents.

Newtown Creek Community (NCC) recently converted from a privately-owned mobile home community to resident owned, creating a stable and affordable place to live for the residents. With community ownership complete, NCC and partners at the Town of Horseheads have initiated a rezoning process to allow for new homes as infill on existing lots, which will improve community cash flow. In addition, NCC applied for CBDG funding for sanitary, water, storm and road infrastructure upgrades. It is a perfect time for the community to invest in environmental, social and economic improvements.

We are pleased to support this effort because of the comprehensive approach of the proposal to promote weatherization of existing homes, and offer new, zero energy homes for infill and replacement of existing homes if those homes are beyond their useful life. The project team, which includes nonprofit companies Pathstone and VEIC, bring the experience and expertise to make the project a success.

If NCC is chosen for this award, we will look forward to supporting the work that NCC is doing to become an economically, socially, and environmentally sustainable community. As we work closely with the community to rezone to a permitted use development, we will ensure that NCC will truly be a “Park of the Future” equipped for forward-thinking technology and development concepts.

Respectfully submitted,

Michael W. Edwards, Supervisor

Ayes: Fischer, Riopko, Lewis, Wilber and Edwards. Nays: None.

As there was no further business to come before the Board, on a motion by Mr. Wilber, and seconded by Mr. Riopko, it was moved that the meeting be adjourned at 9:05 A.M.

Ayes: Fischer, Riopko, Lewis, Wilber and Edwards. Nays: None.

Respectfully Submitted,

Nancy C. Rohde, Town Clerk