

**TOWN OF HORSEHEADS  
TOWN BOARD  
May 22, 2019  
8:00 A.M.**

The second monthly meeting of the Town Board of the Town of Horseheads was held at the above date at the Town Hall, 150 Wygant Road, Horseheads, NY 14845.

Members Present: Michael W. Edwards, Supervisor; Donald J. Fischer, Gary H. Riopko, Carl R. Lewis, Sr. and Stephen E. Wilber, Councilmen.

Others Present: Nancy Rohde, Town Clerk; John P. Mustico, Town Attorney, and Margaret Smith, Village of Elmira Heights Mayor.

Supervisor Edwards called the meeting to order at 8:00 A.M. and welcomed everyone.

Supervisor Edwards started by saying the new code person will start on June 3, 2019. There will be two code employees leaving before the end of September. With that said, the board needs to discuss another employee in that office and the salary.

Next, Margaret Smith, Village of Elmira Heights mayor spoke. First she wanted to thank the Board for allowing the Highway Department to help with the streets. She wanted to especially let them know that Marty Vanderhoff did a great job. She has heard lots of good things.

Next, Margaret explained that they hired a new code person and would like if the Town Code employees could help train the Heights new person. She asked for consideration of a shared service agreement which they would pay for. The Elmira Heights Attorney wrote up an agreement for them to look over.

The Board will have the Town Attorney look over the contract. Supervisor Edwards noted that they will have two new people at the same time as the three current employees in that office, so they will have the staff to help. This would be through September.

Resolution #82 of 2019

**RESOLUTION APPOINTING BRENDA KNOLL  
ZONING BOARD OF APPEALS MEMBER**

Resolution by Mr. Riopko, seconded by Mr. Wilber

BE IT RESOLVED, that Brenda Knoll be hereby appointed as Planning Board Member for the Town of Horseheads to fill an unexpired term to end on December 31, 2021.

Ayes: Fischer, Riopko, Lewis, Wilber and Edwards. Nays: None.

At this portion of the meeting, a motion was made by Mr. Wilber and seconded by Mr. Lewis to go into executive session at 8:50 A.M. to discuss a matter with regard to a specific employee.

As there was no action taken, during executive session a motion was made by Mr. Fischer, and seconded by Mr. Lewis to reconvene at 9:39 A.M.

As there was no further business to come before the Board, as motion was made by Mr. Fischer and seconded by Mr. Riopko to adjourn at 9:40 A.M.

Ayes: Fischer, Riopko, Lewis, Wilber and Edwards. Nays: None.

Respectfully Submitted,

Nancy C. Rohde, Town Clerk