

**TOWN OF HORSEHEADS  
TOWN BOARD  
MARCH 9, 2022  
7:00 P.M.**

The regular monthly meeting of the Town Board of the Town of Horseheads was held on the above date at 7:00 P.M. at the Town Hall, 150 Wygant Road, Horseheads, New York.

Members Present: Donald J. Fischer, Supervisor; Gary H. Riopko, Carl R. Lewis, Sr., Stephen E. Wilber and Donald W. Zeigler, Councilmen

Others Present: Nancy Rohde, Town Clerk, John Mustico; Town Attorney, Scott Lowmaster, Kevin H. O'Shell, Joe Atkinson, via Zoom: Peggy L. Woodard, 8<sup>th</sup> District Legislator, Tom Drum and Cathy Wood.

Supervisor Fischer called the meeting to order at 7:00 p.m. and the Pledge Of Allegiance was recited.

On a motion by Mr. Wilber, and seconded by Mr. Riopko it was moved that the reading of the minutes of the February 09, & 23, 2022 meetings of the Town Board of the Town of Horseheads be dispensed with and the same stand approved as entered by the Clerk.

Resolution #61 of 2022

**RESOLUTION AUTHORIZING PAYMENT OF CLAIMS**

Resolution by Mr. Wilber, seconded by Mr. Lewis

BE IT RESOLVED, that the Supervisor is hereby authorized and directed to pay all bills in all funds in the amount of \$256,318.04.

Ayes: Riopko, Lewis, Wilber, Zeigler and Fischer. Nays: None.

Resolution #62 of 2022

**REPORTS OF TOWN OFFICERS**

On a motion by Mr. Lewis, and seconded by Mr. Riopko, it was moved that the February, 2022 reports of the Supervisor in the General and Highway Funds, reports of the Town Justices, Code Enforcement Office, Highway Superintendent, Town Clerk, and Assessor, be received and placed on file.

Ayes: Riopko, Lewis, Wilber, Zeigler and Fischer. Nays: None.

03/09/2022 T.B.

Correspondence:

- Charter Communications –Notice of upcoming changes (02/14 & 28/2022).
- Chemung Valley Senior Center – Thank you for support (02/27//2022).
- The Glove House, Inc. – Thank you for Covid test kits )02/27/2022).
- Environmental Emergency Services – Thank you for appropriation (02/14/2022).

On a motion by Mr. Lewis and seconded by Mr. Wilber, it was moved that the correspondence be received and placed on file.

Ayes: Riopko, Lewis, Wilber, Zeigler and Fischer. Nays: None.

**During the audience participation** portion of the meeting, Peggy Woodard, 8<sup>th</sup> District Legislator came forward and asked to be recognized as attending via Zoom. She also reminded the Board of the upcoming St. Patrick’s Day parade and dinner to follow, weather permitting.

Resolution #63 of 2022

**RESOLUTION REFERRING PUD AMENDMENT & LIQUOR LICENSE  
APPLICATION REQUEST OF JOURNEY CHURCH INC., LOCATION 116  
BRESPOORT RD TO TOWN & COUNTY PLANNING BOARDS**

Resolution by Mr. Wilber, seconded by Mr. Zeigler

BE IT RESOLVED, that the Town Board of the Town of Horseheads hereby refers the request of Journey Church Inc., for zoning amendment to the Planned Unit Development, premises known as 116 Breesport Road (Tax Map #50.00-1-18.4), and Liquor License Application, to the Town and County Planning Boards for their review and recommendation.

Ayes: Riopko, Lewis, Wilber, Zeigler and Fischer. Nays: None.

Resolution #64 of 2022

**RESOLUTION TO APPROVE CHANGING THE MAY 11, 2022, 7:00PM TOWN  
BOARD MEETING TO THURSDAY, MAY 5, 2022, 7:00PM**

Resolution by Mr. Wilber, seconded by Mr. Lewis

BE IT RESOLVED, that the Town Board of the Town of Horseheads will hold the May Town Board meeting on Thursday, May 5, 2022 at 7:00pm.

Ayes: Riopko, Lewis, Wilber, Zeigler and Fischer. Nays: None.

At this portion of the meeting, a motion was made by Mr. Wilber and seconded by Mr. Zeigler to add Journey Church Inc., P.U. D. amendment, call for a public hearing date to the agenda.

Ayes: Riopko, Lewis, Wilber, Zeigler and Fischer. Nays: None.

Resolution #65 of 2022

**RESOLUTION TO SET PUBLIC HEARING  
JOURNEY CHURCH, INC.  
P.U.D. AMENDMENT REQUEST**

Resolution by Mr. Zeigler, seconded by Mr. Lewis

BE IT RESOLVED, that the Town Board of the Town of Horseheads hereby sets a Public Hearing to be held on Thursday, May 5, 2022 at 7:00 P.M. to consider the P.U.D. amendment request of Journey Church, Inc.

Ayes: Riopko, Lewis, Wilber, Zeigler and Fischer. Nays: None.

Resolution #66 of 2022

**RESOLUTION AUTHORIZING TOWN SUPERVISOR TO SIGN  
AGREEMENT WITH CIVIC PLUS**

Resolution by Mr. Wilber, seconded by Mr. Zeigler

BE IT RESOLVED, the Town Board of the Town of Horseheads hereby authorizes the Town Supervisor to sign CivicPlus Master Services Agreement for the Town of Horseheads in the amount of \$24,643.00 for the initial set up of and implementation of new website. This includes annual recurring services starting year 2 in the amount of \$4725.00.

Ayes: Riopko, Lewis, Wilber, Zeigler and Fischer. Nays: None.

Resolution #67 of 2022

**RESOLUTION AUTHORIZING CONFERENCE ATTENDANCE REQUEST**

Resolution by Mr. Lewis, seconded by Mr. Steve Wilber

**BE IT RESOLVED**, the Town Board of the Town of Horseheads hereby authorizes Deputy Town Clerk Tina McGrane and Deputy Town Clerk Cathy Wood to attend the NYS Town Clerk's Association conference in Albany from April 24<sup>th</sup> through April 27<sup>th</sup>, 2022.

Ayes: Riopko, Lewis, Wilber. Nays: Zeigler and Fischer.

03/09/2022 T.B.

At this portion of the meeting, a motion was made by Mr. Wilber and seconded by Mr. Zeigler to add discussion of the Fire District to the agenda.

Ayes: Riopko, Lewis, Wilber, Zeigler and Fischer. Nays: None.

Resolution #68 of 2022

**RESOLUTION AUTHORIZING TOWN SUPERVISOR TO SIGN  
AGREEMENT WITH THE PUBLIC SAFETY CONSULTANT GROUP TO CONDUCT  
A FIRE RESCUE AND EMERGENCY SERVICES EFFICIENCY STUDY  
CONTINGENT UPON THE VILLAGE OF HORSEHEADS ALSO APPROVING THIS  
STUDY AND AGREEING TO SPLIT THE COST**

Resolution by Mr. Lewis, seconded by Mr. Steve Wilber

BE IT RESOLVED, the Town Board of the Town of Horseheads hereby authorizes the Town Supervisor to sign a contract with The Public Safety Consultant Group to conduct a Fire Rescue and Emergency Services Efficiency Study contingent upon the Village of Horseheads also approving this study and agreeing to split the cost of \$8,500.00, for this study with the Town of Horseheads.

Ayes: Riopko, Lewis, Wilber, Zeigler and Fischer. Nays: None.

As there was no further business to come before the Board, a motion was made by Mr. Wilber and seconded by Mr. Zeigler to adjourn at 7:54 P.M.

Ayes: Riopko, Lewis, Wilber, Zeigler and Fischer. Nays: None.

Respectfully Submitted,

Nancy C. Rohde, Town Clerk